Come join a team of dedicated staff at an exceptional time in Smithsonian history. With our new Secretary, Lonnie G. Bunch III, who was previously the founding director of the Smithsonian's National Museum of African American History and Culture, we are positioned to realize our goal of being a truly 21st century museum complex.

With dynamic leadership throughout the Institution, we are focused on broadening our reach by engaging new audiences who haven’t always been represented in museums and creating a more robust virtual Smithsonian that complements and amplifies our collections, our expertise, our exhibitions in ways unimaginable just a few years ago. Through this digital strategy we plan to touch every home and every school in America. Marrying the possibilities of digital access with the strong educational and programming offerings housed in our museums and research centers, we will provide equal and effective educational access to all primary and secondary school children.

Following the success of the Smithsonian’s first comprehensive capital campaign, the largest ever undertaken by a cultural organization, the Smithsonian has built a model fundraising organization. As we continue to build on our success, the Smithsonian’s Office of Advancement seeks an experienced and dynamic Major Gift Officer (MGO) to serve on an intermittent basis. The MGO will be detailed to assist units with advancement efforts while a gift officer position in a unit is vacant or the staff member appointed to the permanent position is on personal leave.

This position is an intermittent position, and will be employed on an as-needed basis. Employees who are on an intermittent work schedule do not earn annual or sick leave and may be ineligible for certain benefits.

Successful candidates will demonstrate proven success in securing significant contributions from individuals, corporations and foundations through creative discovery and cultivation of productive relationships with prospective donors. Strong organizational, relationship and communication skills and the ability to work independently are essential. The MGO may be called upon to develop and execute strategies for discovery, engagement, cultivation, solicitation, and stewardship. A minimum of four years of progressive fundraising experience, a passion for learning and exploration, and the desire to join a dynamic and growing operation should be demonstrated in your application. Experience in complex higher education or a large cultural or
environmental organization is preferred. Travel is required and work during the evenings and weekends may be necessary.

The Office of Advancement oversees and guides fundraising strategy for the entire Smithsonian and is home to a central development team. The advancement team raises significant support for a variety of Smithsonian initiatives and provides services to development teams across the institution, helping them fulfill their funding priorities.

The Smithsonian Institution is the world's largest museum, education and research complex, comprised of 19 museums and galleries, nine research centers, 21 libraries, the National Zoological Park and more than 200 affiliate museum partners. The Smithsonian is a national and world treasure and is dedicated to its founding mission, “the increase and diffusion of knowledge.” and as such we use our resources to encourage curiosity, ignite wonder and spark the joy of learning. Our exhibitions, programs, collections, and outreach touch the lives of millions of Americans every year, as well as many who visit us from abroad.

The Smithsonian Institution offers a competitive salary. This is not a Federal Position, and intermittent status positions are not eligible for Smithsonian benefits. Interested candidates should submit their resumes and a cover letter to oastaffing@si.edu by January 14, 2020. Please include the title of the position in the subject line of the email.

The Smithsonian Institution is an equal opportunity, affirmative action employer. Candidates of all backgrounds are encouraged to apply.