This internship position in the Department of Prospect Research and Development in the Office of Advancement at the Smithsonian Institution offers exciting opportunities for the successful candidate to make a significant impact on the future of the Smithsonian. There is no better time to join this amazing Institution.

The Research Intern will learn how to responsibly, independently, and proactively conduct prospect research and help with the identification of potential donors for Smithsonian priority initiatives. In doing so, the individual will gain experience in creative thinking and problem solving in order to provide quality leads for funding of various projects across the institution. The Research Intern will utilize a variety of resources, including financial data, multiple news sources, wealth screening services, and the Advancement database.

The Research Intern will be able work with colleagues across the Institution by assisting with responses to requests for information on major gift prospects from Smithsonian units and gift officers; help to identify and interpret assets; assist with providing philanthropic capacity estimates on prospective donors; and update development database with research information and prospect tracking data.

Additionally, the Research Intern will have the opportunity to learn new tools and utilize research/fundraising training opportunities when available.

Ultimately, the Research Intern will leave with a deep understanding of the operations of highly successful fundraising staff and better knowledge of the industry as a whole.

This is an excellent opportunity for a highly motivated individual to develop skills in nonprofit development work and for someone considering a career in financial analysis, journalism, special or corporate libraries, nonprofit management, fundraising or who shares a strong interest in the Smithsonian Institution.

The Research Intern should be self-motivated and detail-oriented.